

Staff Council Meeting @ 26/06/2025  
Govt Degree College, Kamavarapukota. 69

Meeting with all the staff members was conducted on 26/06/2025 at 3pm in the Principal's chamber under the chairmanship of Principal Dr. K. Vyaya Babu and discussed the following.

• Agenda

- 1) 2024-25 Results
- 2) Dept Action plans 2025-26
- 3) A workshop in July / Aug 2025
- 4) Student Interaction
- 5) Admission committees
- 6) Nptel / Swayam courses.

Minutes of the Meeting

- 1) Dr. K. Vyaya Babu, Principal, had reviewed the 2024-25 results programmewise and departmentwise. He enquired why some subjects ~~have~~ recorded poor performance. He suggested the faculty to conduct study hours every day between 4pm & 5pm to overcome and improve the results.
- 2) Principal sir instructed every faculty to prepare departmental action plans for 2025-26, including curricular, cocurricular and external activities.
- 3) It is resolved to organize a <sup>district-level</sup> workshop on 'Student centric Methods' in July / August 2025.
- 4) Principal sir interacted with students and enquired why students had recorded poor performance in some subjects. He suggested the students not to waste the time and utilize study hours to improve their standards.
- 5) Principal sir instructed every student to enroll & complete one certificate course in Nptel / Swayam platform.
- 6) Principal sir instructed admission committees to monitor admission process and improve admissions for 2025-26.

M. S. Rao  
Convener

chairman

M. S. Rao

3) D. K. ...

4) ...

5) M. ...

# Staff Council Meeting @ 01/08/2025

Govt Degree College, Kamavarapukota. 71

Meeting with all the staff members was conducted on 01/08/2025 at 4pm in the Principal's chamber under the chairmanship of IC Principal Sri Malleswararao Madakam and discussed the following..

## • Agenda

- 1) SMPs to be offered in 2025-26.
- 2) Admission schedule
- 3) Mid I exams
- 4) Surprise Academic inspections

## Minutes of the Meeting

- It is informed by the Commissioner of Collocate Education, Govt of AP, Mangalagiri that SMPs (Single Major Programs) offered during 2024-25 will be continued without any change for ensuring AY 2025-26.
  - a) BA (Honours) (Economics)
  - b) BA Honours (Political Science)
  - c) BCom Honours (Computer Applications)
  - d) BSc Honours (Zoology)
- As the CCE, Govt of AP, Mangalagiri hasn't issued admission notification so far, all the admin committee coordinators are informed to stay in touch with the students, who had submitted admission applications' offline and invited them to college if possible.
- It is resolved that Mid I exams for III & V semesters will be held from 18/08/2025 to 20/08/2025.
- All the teaching and nonteaching staff are instructed to get ready for <sup>surprise</sup> inspection, as per the circular of Dean, CDC, Adikavi Nannayya University, Rajamahendravaram, dated 14/07/2025.

1) G. Ravi 2) M. Ushie

3) K. Lalitha 4) B. Sri

6) P. S.

MRS  
01/08/25

IC Principal  
GOVT. DEGREE COLLEGE  
Kamavarapukota, Eluru Dist

# Staff Council Meeting @ 02/09/2025

Govt Degree College, Kamavarapu Kota. <sup>73</sup>

Meeting with all the staff members was conducted on 02/09/2025 at 4pm in the Principal's chamber under the chairmanship of IC Principal, Sri M. Malleswararao and discussed the following..

## • Agenda

- 1) Status of Admissions 2025-26
- 2) Student Induction Programme
- 3) Discussion on Dept Activities Sep 2025
- 4) Mid II exams for 3rd & 5th Sem
- 5) Commencement of classes for I year.

## • Minutes of the Meeting

- 1) The status of Admissions 2025-26 is as follows as on 02/09/2025.

SNO	Programme	Registrations	Web options
01	BSc (Zoo)	11	11
02	BCom (CA)	11	09
03	BA (Pol)	10	10
04	BA (Eco)	2	01
	Total	34	31

- 2) As per the schedule of CCE, AP, Amaravathi, Student Induction Programme (SIP) is scheduled tentatively from 08/09/2025 Monday.

- 3) A Discussion on Dept Activities Sep 2025 was conducted and every faculty was instructed to organize activities and prepare the reports accordingly.

- 4) It is resolved to conduct Mid II exams for 3rd & 5th Sem in the 4th week of Sep 25.

- 5) As AKNU, Rajamahendravaram has released a schedule to commence I year classes from 08/09/2025, it is resolved to commence classes from 08/09/2025 and faculty was instructed to intimate the same to the newly admitted students.

1) G. Rao

2) H. Chelika,

3) K. S. Srinivas

4) D. N. Krishna 5) MV

6) A. S. Srinivas 7) 24

M. S. Srinivas  
02/09/25

IC Principal  
GOVT. DEGREE COLLEGE  
Kamavarapukota, Eluru Dist.

# Staff Council Meeting @ 25/09/2025

Govt Degree College, Kamavarapukota

Meeting with all the staff members was conducted on 25/09/2025 at 3pm in the Principal's chamber under the chairmanship of Principal Dr. K Vijaya Babu and discussed the following..

## Agenda

- 1) Time Table
- 2) Action Plan analysis
- 3) Admission details
- 4) Program wise, subject wise Result analysis
- 5) AISHE details
- 6) Monthly Newsletter update.

## Minutes of the Meeting

- 1) Time Table for odd semesters was prepared and uploaded in the Portal. classes were being reflected on CCE, chatbot. All the faculty is instructed to upload the classes everyday by 4pm
- 2) A discussion on 'Action Plan Oct 2025' was conducted department wise and gave some suggestions on activities planned, intern some changes were made based on the suggestions of the principal Dr. K. Vijaya Babu.
- 3) In Phase I, twenty seven students were allotted by APSHE and all the students instructed to attend college from 6th October ie after Dasarah holidays.
- 4) As the 11sem results were announced on 25/09/2025, a review on 'Program wise, subject wise result analysis' conducted and it is observed that most of the students got 'F' grade in skill papers and decided to conduct mid exams for 'Skill courses' also.
- 5) All India Survey on Higher Education (AISHE) for the survey year 2024-25 was not completed due to some technical reasons.
- 6) News letters upto the month of Aug 2025 were prepared and up loaded in CCE portal.

- M.P.P.
- 1) G. M. R. 25/09/25
  - 2) K. J. S.
  - 3) K. J. S.

Principal  
GOVT. DEGREE COLLEGE  
Kamavarapukota Eluru Dist

- 4) D. M. S.
- 5) V. S.
- 6) P. S.
- 7) M. S.
- 8) A. S.

Staff Council Meeting @ 03/11/2025  
Govt Degree College, Kamavaraopukota.

Meeting with all the staff members was conducted on 03/11/2025 at 4pm in the Principal's chamber under the chairmanship of Principal (incharge) Sri. M. Mallewarao and discussed the following..

Agenda

- 1) Academic Records updation
- 2) Preparedness for Practicles
- 3) College fees
- 4) ABC Id info (first year students)
- 5) Parents' meeting.

Minutes of the Meeting

- 1) All the faculty members were informed that Academic Records such as Teaching Diary, Annual Plan etc. should be verified by Principal (IC) on 05/11/2025. Activity reports should be handed over to IQAC coordinator without fail.
- 2) Review conducted on "Preparedness for Practical exams" exams were scheduled from 4th to 7th Nov 2025.
- 3) All the class incharges were reminded of remittance of college fees by students through using new Fmap. Approximately 50% fee (1,03,345 out of 1,85,070) was remitted till date.
- 4) ABC Id coordinator was informed to create ABC Id's for admitted students. A review on ABC IDs for the last 4 months was conducted and asked to prepare and save the related info for ready reference.
5. It is resolved to organize a parents' meeting tentatively in the second week of Nov 2025 to invite their opinions/queries for the development of the institution.

- 1) G. R. Rao
- 2) M. Chidambaram
- 3) K. S. Rao
- 4) D. M. Rao
- 5) V. S. Rao

M. Mallewarao  
Principal  
GOVT. DEGREE COLLEGE  
Kamavaraopukota Eluru Dist

4/11/2025

Staff council meeting was held on 04/11/2025 under the chairmanship of I/c principal, Sri M. Malleswara Rao and it was unanimously resolved to declare an optional holiday on 5/11/2025 on the occasion of Kaithaka Pournima

M. S. R.  
I/c Principal  
GOVT. DEGREE COLLEGE  
Kamavarapukota, Eluru Dist

### Staff members

1. Dr. G. Srinivasa Rao G & R Rao
2. Smt. M. Usha Devi ~~JK~~
3. Sri K. Indira Kumari K. Indira
4. Sri. D. Malleswara Rao ~~JK~~
5. B. Raju - M
6. M. Vijaya Krishna ~~JK~~
7. P. Edukondalu ~~JK~~

### Non - Teaching staff

1. G. S. S. Chandra Mohan ~~JK~~
2. J. Annapurna ~~JK~~
3. M. Lakshmi Sridevi ~~JK~~
4. R. Kumar Raja (R)

# Staff Council Meeting @ 01/12/2025

Govt Degree College, Kamavarapukota.

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Meeting with all the staff members was conducted on 01/12/2025 at 4pm in the Principal's chamber under the chairmanship of Principal (IC), Sri M Mallewarao Rao and discussed the following..

## Agenda

- 1) December month activities
- 2) Students Employability Survey
- 3) Syllabus coverage
- 4) Mid exams for Sem I
- 5) College fee, exam fee status.
- 6) APAAR Id status.

## Minutes of the Meeting

- 1) All the faculty members were informed to get their records verified on 05/12/2025 along with attendance registers and log books. Activity reports should be handed over to IQAC coordinator without fail.
- 2) A review was conducted on 'December month academic activities' i.e.. World AIDS Day, International Human Rights Day and National Consumer Rights Day.
- 3) Every faculty is instructed to motivate the students and complete the Students' Employability Survey designed by the CCE.
- 4) All the faculty members were requested to complete the syllabus as per Annual plan. Mid exams - 1 for semester - 1 were scheduled from 10th - 12th December 2025.
- 5) All the class incharges were requested to motivate the students to pay college fee, before paying exam fee. Last date for exam fee payment is 12/12/2025.
- 6) ABC Id co-ordinator is informed to complete Ids' creation for 1st year students as early as possible.

1) G. S. Reddy

2) M. Cheluvu

3) K. S. Prasad

4) D. M. Rao

5) B. S. Rao

6) A. S. Rao 7) P. S. Rao

M. S. Rao  
Principal  
GOVT. DEGREE COLLEGE  
Kamavarapukota Eluru Dist

Date: 04-12-2025

A meeting of Staff Council was convened on 04-12-2025 in the chair of Principal D. K. Vijaya Babu in the Principal Chamber and unanimously resolved to the following bifurcation of RUSA 1.0 Bank of Funds of Rs. 16,14,923-95 (Rupees sixteen lakhs fourteen thousand nine hundred twenty three and ninety five only) towards Chemistry Lab and Zoology Lab Equipments and infrastructure facilities like student class room desks and staff chairs and tables.

① Chemistry Lab Equipment	- 6,00,000-00	4,000
② Zoology Lab Equipment	- 6,00,000-00	
③ Infrastructure facilities		
like student class room desks and	} - 4,14,923-95	14,923-95
staff chairs and tables		
Total	<u>16,14,923-95</u>	

*Babu*  
 PRINCIPAL  
 GOVERNMENT DEGREE COLLEGE  
 KAMAVARAPUKOTA-534449  
 Eluru District

# Staff Council Meeting @ 02/01/2026

Govt Degree College, Kamavarabukota.

Meeting with all the staff members was conducted on 02/01/2026 at 4pm in the Principal's chamber under the chairmanship of Principal (IC), Sri MMalleswararao and discussed the following..

## Agenda

- i) Department activities
- ii) Syllabus coverage
- iii) Mid exams for Sem I, IV & VI
- iv) college fee, exam fee status
- v) Open Day
- vi) study hours for I sem.
- vii) Miscellaneous.

## Minutes of Meeting

- 1) A review was conducted on "Jan activities" ie sankranti, sambaharalu, National Voters' Day, National Tourism Day and Spell Bee.
- 2) Overall 90% of the syllabus was completed from all the departments and Artificial Intelligence paper should be focussed.
- 3) Mid exams for Sem I, Sem IV were sheduled from 28/01/26 to 31/01/2026.
- 4) All the students were strictly instructed to clear all the college fee, after coming from Sankranti holidays, though the deadline for college fee is 31/01/2026.
- 5) As per the instructions of the CCE, we planned 'Open Day' tentatively on 02/02/2026 <sup>at Junior colleges</sup> and we will ask them to visit our college on 04/02/2026 or 05/02/2026 to be familiar with our college.
- 6) As the theory exams for 1 year students (I Sem), may be commenced from 12/02/2026, study hours were sheduled from 01/02/2026 to 10/02/2026.

- 1 G. Rao
- 2 M. Venkiah
- 3 D. Prabhakar
- 4 D. Rao
- 5 G. Rao
- 6 A. M. M.
- 7 P. K.

M. M. M.  
02/01/2026

I/c Principal  
GOVT. DEGREE COLLEGE  
Kamavarabukota, Eluru Dist

Staff Council Meeting @ 26/01/2026  
Govt degree college, Kamavaraopukota

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A Meeting with all the staff members was conducted on 26/01/2026 at 12pm in the Principal's chamber under the chairmanship of the Principal Dr. K. Vyaya Babu and resolved the following..

Agenda

- a) zoology, chemistry labs status
- b) smart classrooms in charges
- c) Open Day
- d) Job Mela

Minutes of the Meeting

a) Our college has to establish zoology & chemistry labs with available funds under RUSA 1.0. Principal Dr. K. Vyaya Babu sir took initiation to talk with RUSA officials and settle the issue in no time.

b) Principal sir nominated the smart class rooms & lab in charges as following,

BA Digi classroom → Ms. K. Indira Kumari (Lecturer in Economics)

B.Com Digi classroom (Comp lab) → Sri M. Vijaya Krishna (Lec in Commerce)

B.Sc Digi classroom → Smt. M. Usha Rani (Lec in Chemistry)

AI Lab → Sri B. Raju (Lecturer in Zoology)

c) It is resolved to conduct 'Open Day' at nearby Junior Colleges in the first week of Feb 2026.

d) As a Job Mela is to be conducted in the premises of our college on 31/01/2026, Principal sir Dr. K. Vyaya Babu gave some directions and suggestions to make the program big success. Principal sir instructed all the faculty to guide the final year students to be enrolled and selected in Job Mela in big number.

M.P.A.

26/01/26

1) G. S. K. S.

2)

3) A. S.

4) M. S.


5) M.

6) M.




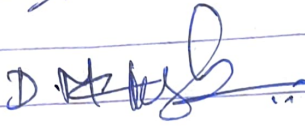


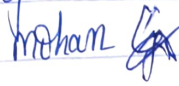



Principal  
GOVT. DEGREE COLLEGE  
Kamavaraopukota Eluru Dist

Staff Council Meeting @ 31-01-20<sup>85</sup>26  
Government Degree College, Kamavarapu Kota

Staff Council meeting was held on 31-01-2026 under the chairmanship of IC principal Sri M. Malleswara Rao and it was unanimously resolved to declare a Local Holiday on 2-02-2026 on the occasion of Sri Bhadra Kavi Sametha Veerabhadra Kalyana ~~Pradha~~ Ushavam Kamavarapu Kota.

  
IC Principal  
GOVT. DEGREE COLLEGE  
Kamavarapukota, Eluru Dist

Staff members :-

1. Dr. G. Srinivasa Rao 
2. Smt. M. Usha Kavi 
3. Sri. K. Indira Kumari 
4. Sri - D. Malleswara Rao 
5. B. Raju
6. M. Vijaya Krishna 
7. P. Edukondaly   
non Teaching staff
  1. G.S.S. Chandra Mohan 
  2. J. Annapurna 
  3. M. Ratna Sirilo 
  4. R. Kumar Raja 

# Staff Council Meeting @ 03/02/2026

Government Degree College, Kamavarapu Kota. 87

A Meeting with all the staff members was convened on 03/02/2026 at 4pm in the Principal's chamber under the chairmanship of Incharge Principal, Sri M. Malleswararao and resolved the following...

## Agenda

- a) Review on Departmental activities Feb 26.
- b) Open Day
- c) News letters status
- d) Retention Innovation Hub
- e) Completion of I Sem Award lists.

## Minutes of the Meeting

- 1) A review was conducted on 'Feb 26 Departmental activities' i.e. International Mother Tongue Day, National Science Day, Field Trip, Sarojini Naidu Jayanti and Group Discussion on 'Central Budget'.
- 2) As per the instructions of the CCE, it is resolved to organize Open Day on 06/02/2026 at Sri Venkateswara Junior College and High School, Plus, Kamavarapu Kota. In turn, we decided to invite all the students to visit our college to get familiar with our college and know the facilities available in our college.
- 3) Monthly Newsletters were being uploaded on 'CCE Portal' time to time. Newsletter Jan 2026 was completed and ready to upload.
- 4) All the second & final year students were reminded of completing 2 online courses (Introduction to Entrepreneurship, Start up Mindset) on or before 10/02/2026. The students, who completed the two courses, will be sent to bootcamp, conducted by the CCE.
- 5) All the faculty members were requested to complete the posting of internal marks in Award Lists on or before 09/02/2026.

1)

2)

3)

4)

5)

6)

7)

M. S. R.  
5030226  
In-charge Principal  
GOVT. DEGREE COLLEGE  
Kamavarapukota, Eluru-Dist

Staff Council Meeting @ 04/03/2026  
Government Degree College, Kamavaraopu Kota.

A meeting with all the staff members was convened on 04/03/2026 at 4pm under the chairmanship of IC Principal SRI M. Malleeswararao and resolved the following.

Agenda

- 1) Discussion on fee remittance.
- 2) Semester IV, Mid II exam
- 3) Recitation of Vandematharam & Jangaganamana.
- 4) Preparedness on Academic Audit (2025-26)
- 5) ONOS (Students registration)
- 6) Weekly News Bulletin.

Minutes of Meeting

- 1) A meeting was convened for all the students to inform that the last date to pay the college fee is 12/03/2026 and requested all the students to pay the balance fee on or before the above said date.
- 2) It is resolved to conduct Mid II exams for semester IV from 16th - 21st Mar 2026 including Skill & Multi disciplinary papers.
- 3) All the faculty members are informed that Vandematharam and Jangaganamana should be recited at the beginning and closing of college every day.
- 4) A discussion was conducted on 'Preparedness of Academic Audit (2025-26)' and requested all the faculty to update all the academic records.
- 5) ONOS (One Nation One Subscription) is informed to register all the students on ONOS portal.
- 6) It is planned to introduce 'weekly news Bulletin' in weekly college Assembly.

Staff members attended:

- 1) G. R. Reddy
- 2) D. M. Reddy
- 3) K. S. Reddy
- 4) M. V. Reddy
- 5) P. Reddy
- 6) A. Reddy

M. S. Reddy  
040326  
IC Principal  
GOVT. DEGREE COLLEGE  
Kamavaraopu Kota, Eluru Dist

Staff Council Meeting @ 09/03/2026  
Govt Degree College, Kamavaraopukota. 89

A meeting with all the staff members was convened on 09/03/2026 under the chairmanship of Principal. Dr. K. Vijaya Babu and constituted a committee for procurement of zoology & chemistry lab equipment with following members.

### Procurement Committee

- |                          |                       |
|--------------------------|-----------------------|
| 1) Dr. K. Vijaya Babu    | Principal             |
| 2) Sri. M. Malleswararao | 1/2 Principal         |
| 3) Dr. G. Srinivasarao   | Rusa Coordinator      |
| 4) Smt. M. Usha Rani     | Lecturer in chemistry |
| 5) Sri. B. Raju          | Lecturer in zoology   |

### Resolution

It is unanimously resolved to send the list of lab equipment through Registered Post, in order to invite quotations (sealed) from the following agencies.

- 1) M/s LORVEN Scientific Products  
M. Shatma Gandhi Road  
Near Bandar Lock Junction  
Vijayawada
- 2) M/s RR Enterprises  
Opp. Congress office  
Congress office road  
Governorpet, Vijayawada
- 3) M/s Suvarna Scientific Equipment  
Gopal Reddy road  
Governorpet  
Vijayawada.

Principal  
GOVT. DEGREE COLLEGE  
Kamavaraopukota Eluru Dist.

### Signatures of members

- 1) M. Malleswararao
- 2) G. Srinivasarao
- 3) M. Usha Rani
- 4) B. Raju

Staff Council Meeting @ 13/03/2026  
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Govt Degree College, Kamavarapukota.

A meeting with all the staff members was convened on 13/03/2026 at 4 pm under the chairmanship of Principal, Dr. K. Vijaya Babu and resolved the following.

### Minutes of the Meeting

- 1) A detailed discussion was initiated on "The Completion of syllabus for Sem IV" and advised the faculty to give & practice two questions everyday. It is suggested to conduct 'Doubts clarification' sessions for each subject.
- 2) Every department is informed to prepare 5 sets of test papers and instruct the students to practice/solve them.
- 3) Sri B. Raju, Lecturer in Zoology is permitted to attend GDC, Chintalapudi, weekly twice i.e. Friday & Saturday.
- 4) All the class in-charges are informed to see the students pay their college fee in stipulated time.
- 5) All the department in-charges are instructed to create parent whatsapp groups in order to intimate the students' performance, attendance, status of fee payment...
- 6) A detailed discussion was conducted on '2026-27 admissions' and resolved to conduct 'mike canvassing' to reach large groups of people in all the villages of Kamavarapukota mandal. It is planned to organize 'door to door campaign' after the mike canvassing.

### Signatures of Staff Council

- 1) M. R.
- 2) G. R.
- 3) M. S.
- 4) A. S.
- 5) B. S.
- 6) C. S.
- 7) D. S.
- 8) E. S.

Principal  
GOVT. DEGREE COLLEGE  
Kamavaraoukota Eluru Dist